

## CHARTER AND BY-LAWS OF CENTERBURG JOINT RECREATION DISTRICT

Date: June 19, 2007

### RECREATION DISTRICT DEFINITION, PURPOSE AND GOALS

Pursuant to the Ohio Revised Code Section 755.14, there shall be a Recreation District, which shall be known and designated as the "Centerburg Joint Recreation District". The purpose of the Recreation District is to consolidate recreational facilities, equipment and programs for increased efficiency, reduced expenses more equitable participation, support and management. The goals to be attained include greater recreation potential and variety to all citizens of the District. The Centerburg Joint Recreation District is comprised of the following subdivisions.

### SUBDIVISIONS JOINTLY FORMING RECREATION DISTRICT

Centerburg Local Schools  
Village of Centerburg  
Hilliar Township  
Liberty Township  
Milford Township

### BOUNDARIES OF DISTRICT

The Centerburg Joint Recreation District shall be comprised of the same subdivisions and have identical boundaries of those boundaries currently defining the Centerburg Local School District.

### BOARD OF TRUSTEES

The Centerburg Joint Recreation District will be under the jurisdiction of a Board of Trustees. The Board of Trustees of the Centerburg Joint Recreation District shall be the governing body of the District and shall possess all the powers of legislative authority of an individual subdivision under the Ohio Revised Code Sections 755.12 to 755.18 inclusive, and said sections of the Ohio Revised Code are hereby incorporated by reference. The Board of Trustees shall be comprised of representatives appointed for a period of three years by the legislative authorities of the subdivisions joined in the Centerburg Joint Recreation District.

### TRUSTEES

The number of Trustees shall be five (5). Each of whom must be a resident of the respective subdivision, which they represent. The members of the Centerburg Joint Recreation District shall devote such time and attention to the duties of their office as the efficient performance thereof may require, and their services shall be without compensation. Upon the expiration of the respective terms of appointment, the members of the Board of Trustees may be reappointed for the members of the Centerburg Joint Recreation District shall be for a period of three (3) years.

The subdivisions, the number of representative(s) and their appointments are:

Subdivision Representatives Term Ending Centerburg Local Schools 1 12/31/2009  
Village of Centerburg 1 12/31/2008 Hilliar Township 1 12/31/2007 Liberty Township  
1 12/31/2007 Milford Township 1 12/31/2008

#### MEETINGS

Centerburg Joint Recreation District Board of Trustees shall meet on the first Tuesday of each month at 7pm at the Village of Centerburg's town hall. Three (3) members of said board shall constitute a quorum for the transaction of business, except as otherwise provided by the statutes of Ohio. An organizational meeting will be held on the first meeting date in January for the purpose of completing unfinished business, remaining from the prior year, and the election of officers and establishment of committees for the balance of that year.

#### AGENDA AND ORDER OF BUSINESS

Unless these rules are suspended by a majority vote of the members present at any meeting, the order of business at all meetings shall be as follows.

- Reading of the minutes of the last preceding meeting
- Reading of reports and statements
- Public comments
- Unfinished business
- New or miscellaneous business

Special meetings of the members may be called by the Chairman, or in case of his/her absence, death or disability, the V/Chairman, the Trustees, acting at a meeting or a majority of the Trustees, acting without a meeting by written notice, given at least 48 hours before the date of such meeting, to each member, by mail, at their address as it appears in the record of the Trustees.

Any Trustee who fails to attend two consecutive regular meetings that is unexcused shall immediately be replaced by his respective legislative authority, and such new member shall fill the former member's term.

#### OFFICERS

The officers of the Board of Trustees shall be a Chairman, a V/Chairman, a Secretary, and a Treasurer/Fiscal Officer. All officers must be Trustees, said officers shall be chosen by the Trustees by a majority vote, and shall hold office until the date, fixed by these Regulations, for the annual organizational meeting and until their successors are elected and qualified.

#### OFFICERS DUTIES

The Chairman shall preside at all meetings of the members and Trustees, sign the records thereof, and perform generally all the duties usually performed by the Chairman, and such other and further duties as shall be from time to time required by Him/Her by the Trustees.

The V/Chairman shall perform all the duties of the Chairman in case of the absence or disability of the latter.

In case both Chairman and V/Chairman are absent, or unable to perform their duties, the Trustees may appoint a Chairman pro Tempore.

The Secretary shall cause to be kept minutes of all the proceedings of the members and the Trustees of this Board, and cause a proper record of same to be made which shall be attested by him/her, and generally shall perform such duties as may be required.

The Treasurer shall receive and have in charge all moneys and securities belonging to this Board and shall disburse, or otherwise deal with, the same as shall be ordered by the Trustees. He/She shall keep an accurate account of all moneys received and disbursed by him/her, and shall generally perform such duties as may be required of him/her by the Trustees. On the expiration of his/her term of office, he/she shall turn over to his/her successor. Or to the Trustees all moneys and property of this foundation in his/her hands. The Treasurer shall be designated the fiscal officer of the Board of Trustees of the Centerburg Joint Recreation District. The Treasurer of said board shall execute a bond in an amount equal to one-half (1/2) of the calendar year appropriations for the Centerburg Joint Recreation District, conditioned upon the faithful performance of the duties incumbent upon said Treasurer, which bond shall be approved by the Knox County Prosecuting Attorney and deposited with the Knox County Treasurer. Said bond shall have a surety thereon in some bonding company authorized to transact business in the State of Ohio, and the premium shall be paid by the Board of its funds.

#### ORGANIZE COMMITTEES

Pursuant to the Ohio Revised Code Section 755.15, the Board may employ such other person (or persons) as are needed. Such Board may adopt rules for the conduct of all business within its jurisdiction. The Board of Trustees may establish such committees as may be needed to facilitate effective management.

#### VACANCY

Pursuant to the Ohio Revised Code Section 755.14, vacancies in the Board, occurring otherwise than by the expiration of term, shall be for the unexpired term and shall be filled in the same manner as original appointments.

In the event that any entity with discretion to designate an individual to serve as Trustee fails to do so within sixty (60) days of being notified in writing of a vacancy, the vacancy shall be filled by majority vote of the remaining Board of Trustees of the Centerburg Joint Recreation District. In voting to fill a vacancy, the Board of Trustees of the Centerburg Joint Recreation District shall strive to fill the vacancy with a resident of the entity which did not fill its respective vacancy, but the Board of Trustees is not obligated to do so.

#### AMENDMENTS

This Charter, By-Laws and included rules may be amended, supplemented or repealed by a majority vote of the Trustees present at a meeting called for that purpose, or at any annual meeting.

The Centerburg Joint Recreation District and the Board of Trustees were first constituted June 19, 2007 as the Centerburg Joint Recreation District Board.

#### VALIDATION AND EFFECTIVE DATE

The Trustees, in behalf of their respective subdivisions, have indicated their receipt, study and approval of the Charter and By-Laws and in signing their approval, render this document effective immediately on this 7th day of August 2007.